

HUMAN RESOURCES

TO: Administrative Staff
FROM: Rachel Phillips
DATE: May 2023

RE: STAFF HOLIDAY SCHEDULE FOR THE 2023-2024 ACADEMIC YEAR

Listed below is the staff holiday schedule for the 2023-2024 academic year. Please note that during the winter break period, professional staff should have continuity in their department.

LABOR DAY '23

The College will be closed on Monday, September 4th and re-open on Tuesday, September 5th.

THANKSGIVING '23

The College will close at 5:00 p.m. on Wednesday, November 22nd, and re-open on Monday, November 27th.

WINTER BREAK '23/24

The College will close at 5:00 p.m. on Friday, December 15th and re-open on Tuesday, January 2nd, 2024.

MARTIN LUTHER KING DAY '24

The College will be closed on Monday, January 15th and re-open on Tuesday, January 16th.

MEMORIAL DAY '24

The College will be closed on Monday, May 27th and re-open on Tuesday, May 28th.

JUNETEENTH '24

The College will be closed on Wednesday, June 19th and re-open on Thursday, June 20th.

INDEPENDENCE DAY '24

The College will be closed on Thursday, July 4th and re-open on Monday, July 8th.

Please remember that Good Friday is not a college-wide holiday; in lieu of Good Friday, a third personal day has been given to all staff. Personal days may be used for any reason, including religious holidays.