



**MOORE COLLEGE OF ART AND DESIGN  
20<sup>TH</sup> & THE PARKWAY  
PHILADELPHIA, PA 19103**

**CHILD CARE REIMBURSEMENT FORM**

Employee Name: \_\_\_\_\_

Reimbursement For      ☐ Fall Semester      ☐ Spring Semester

Name of Dependent Child(ren): \_\_\_\_\_

\_\_\_\_\_

Age of Dependent Child(ren): \_\_\_\_\_

\_\_\_\_\_

Name of Daycare: \_\_\_\_\_

State License Number: \_\_\_\_\_

Total Child Care Expense for Semester: \_\_\_\_\_

Employee Signature: \_\_\_\_\_

\_\_\_\_\_

Moore College will reimburse up to \$680 of child care expenses per benefit plan year (June 1<sup>st</sup> through May 31st) per dependent child through the age of four (4). Dependent child is defined as a child of an employee, an adopted child of an employee or a child for whom the employee is legal guardian. Reimbursement will be for costs paid towards care of the child by a state licensed day care program. Receipt of payment and proof of licensure are required in order to receive reimbursement.